

ANNEX X CHAPLAIN PRESENCE AT SOLDIER READINESS PROCESSING TO JRTC & FORT POLK STANDING OPERATING PROCEDURES



DEPARTMENT OF THE ARMY

Headquarters, Joint Readiness Training Center and Fort Polk
Fort Polk, Louisiana 71459

REPLY TO
ATTENTION OF
Installation Staff Chaplain

AFZX-CH (165-1)

22 April 2005

MEMORANDUM FOR Unit Ministry Teams, JRTC & Fort Polk, Ft. Polk, LA 71459

SUBJECT: Chaplain Presence at Soldier Readiness Processing (SRP)

1. Effective immediately, when any Battalion/Squadron goes through an SRP, the UMT from that Battalion/Squadron will man the on site chaplain's office.
2. The purpose of manning the chaplain's office during the SRP is threefold.
 - a. To provide the UMT with an opportunity to review alpha rosters and insure the correct notation of religious preferences. In order to accomplish this, it will be necessary for the UMT to coordinate with their S-1 or PAC to insure that the Chaplain's Section is listed on the items to process.
 - b. To offer an opportunity for newly arrived soldiers to meet the UMT.
 - c. To provide religious support to soldiers during SRP.
3. Each chaplain will include as part of the weekly update a list of any units conducting a SRP together with date and time.